

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH COUNCIL
HELD ON MONDAY 11th JANUARY 2016, BEGINNING AT 7pm
IN THE VILLAGE HALL.**

PRESENT: Cllr Alan Townsend (Chairman)
Cllrs Mark Bloomfield, Vicky Wing, Andrew Noble, Alan Pinnock,
David Barlow and Kaylash Juggurnath.

ALSO PRESENT: Mrs Freda Townsend (Clerk).

72. APOLOGIES FOR ABSENCE

Cllr Tom Streeter, Cllr Susan Barker, District Cllrs Lesley Wells and Keith Artus.

73. DECLARATIONS OF INTEREST

Cllr Andrew Noble declared an interest in Agenda item 11, Housing.

74. QUESTIONS FROM MEMBERS OF PUBLIC

No public present.

75. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 2nd November 2015 were approved as a correct record of the proceedings and signed by the Chairman.

76. MATTERS ARISING

There were no matters arising.

77. CHAIRMANS COMMUNICATIONS

The Chairman proposed that members give consideration to a request for financial assistance to supply new heating in the church. The clerk had checked that we, as a body, are able to support the church in this way and, because we still hold the Cilca qualification, and as the church building is used for other events and functions, it is within our power to do so. On discussion of the future use of the church and its importance as a village asset, it was agreed unanimously that we should honour this request and that a grant to the sum of £2,000 be given towards the new heating system.

The Chairman has also received a request from Ron Coultrup, Editor of Highlights magazine. A presentation on this matter had been distributed to councillors with the agenda. For some 20 years the costs of producing the magazine has been borne by Mr. & Mrs Coultrup. However, with consideration to the future of Highlights, and the inevitable change in Ron's situation - he points out that he will be 86 at the end of this month - financial assistance is being requested. Discussion took place with reference to the costs of producing the Great Hallingbury Highlights, the informative and interesting content of it and that it is a tool for the parish council. The Chairman proposed that we make a quarterly payment of £500 to support the magazine, and all present were unanimous in their agreement. It was also agreed that we ask Mr. & Mrs Coultrup for an annual financial report.

78. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

No reports.

79. AIRPORT

Our response to the Performance Based Navigation Consultation had been submitted and has been acknowledged. A copy had been distributed to councillors for information.

80. UDC LOCAL PLAN CONSULTATION

Our response to this consultation had been submitted and has been acknowledged. A copy had been distributed to councillors for information.

81. HIGHWAYS

After at least two years of asking the 'Kissing gate' at Woodside Green had been replaced in November. We now need a couple of volunteers to clear the weeds from around it.

Following a visit to Start Hill by Shane Taylor of North Essex Parking Partnership, an application has been submitted for the Highways Panel to consider making the area along by the garage a 'Clearway'.

The clerk had recently reported to Highways the flooding problems, presumably caused by blocked drains, at the bridge over the brook near to Captains, Church Road, and near to Lewismead, Tilekiln Green.

Resolved - that Mark Bloomfield will clear the weeds from around the kissing gate.

82. HOUSING SURVEY/AFFORDABLE HOUSING

Cllr Andrew Noble reported that the planning application for the housing project at Start Hill has now been submitted to Uttlesford. It is proposed that, once the parish council receive notice and a copy of the application, an extra-ordinary meeting will be held to give councillors and members of public the chance to fully examine and consider the proposals.

83. SUPERFAST BROADBAND

No further updates on the broadband reception in the village have been received but Cllr Vicky Wing had attended a seminar at Chelmsford early in December. A copy of the presentation from the day should have been received but has not arrived. Cllr Kaylash Juggurnauth had also checked for updates from ECC but nothing is different to those earlier last year.

Resolved - that the Clerk will contact ECC for a copy of the presentation from the seminar.

84. POLICE

Weekly crime lists are once again being received. Cllrs agreed that they would like the Clerk to continue to forward these on to them. Cllr Vicky Wing reported that she would meet soon with Alex Russell with regard to Neighbourhood Watch.

85. VILLAGE GREENS

A notice had been put on the Bedlars Green notice board with National Trust heading, asking for the grass to not be cut. The Chairman had spoken to Henry Bexley, National Trust who did not know of the notice but did say that the NT is actually not cutting the green now.

The Chairman and Clerk had attended a training day on Greens and Commons in October. The rights and registration of greens were discussed, and we need to look

further into our greens that are not yet registered, and what is happening with those that are. It was suggested that we document, log and photograph all village greens and all agreed this would be a good thing to do.

Resolved - that the Clerk asks Henry Bexley about cutting of all the greens that they own in the village, and that a photograph of the notice is sent to him; also that she pursues the registration of some of our greens; and that David and Vicky will begin to photograph out greens and bring to the next meeting.

86. EMERGENCY PLAN

Our current Emergency Plan is out of date. Updates necessary include new Councillors details and to check on available services. It was agreed that a new template be set up using the existing plan. This will then be emailed to Cllrs for any further amendment and, once approved, the new plan will be distributed to Cllrs, Uttlesford District Council, Howe Green School and neighbouring villages.

87. CORRESPONDENCE

Thank you letters have been received from St Giles PCC, SSE & NWEHPA, Essex Air Ambulance and Uttlesford Community Trust for the donations sent before Christmas.

Buses - Details on a further consultation, this time on bus route 319, have been received from ECC. This is also a school day bus (previous consultation on route 322 school bus) that currently runs from High Roding to Bishop's Stortford Boys High School, serving also Takeley and Great Hallingbury. The proposal is to change the route to run along the B1256 thus removing the service from Great Hallingbury as there are no students at present who qualify to use this service.

Resolved - that we should ask in our response what the entitlements are for this free transport, and what will happen in the future if there are students who do qualify in Great Hallingbury.

88. FINANCE

Two payments from June 2015 but not minuted previously:

NALC - LCR renewal	£17.00
HMRC - Tax May	£ 8.40

The following payments were made during the period 14th October to

11 th December 2015:	£
HMRC - tax September	8.40
F. Townsend - net salary Sept - month 6	275.70
- expenses Sept	59.61
Local Council Advisory Service - Training day, Greens	40.00
F. Townsend - net salary Oct - month 7	275.90
- expenses Oct	81.46
- stationery	25.12
HMRC - tax October	8.20
St. Giles PCC - Grant	800.00
SSE - donation	100.00
EALC - training, Clerk, Transparency code	15.00
NWEHPA - donation	100.00
Essex Air Ambulance - donation	150.00
Uttlesford Community Travel - donation	100.00

Income

7/12/15 Bank interest - Business Premium Acc. £1.61

7/12/15 Bank interest - Gratuity Acc. £0.22

Balances

Business Premium Account 12,927.27

Community Account 9,028.01

Gratuity Account 1,750.41

Budget

Budget figures showing 2015/16 income & expenditure to 11th December 2015 had been distributed to Cllrs with the agenda.

Details and proposed figures were discussed for our budget 2016/17. With only minor adjustments and a healthy estimated balance, it was agreed that we would not need to raise our precept. It will remain at £12,000.

89. PLANNING

Application decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/15/2891/FUL	Change of use from B1 to B2 (general ind.). Units 27-28 Stansted Distribution Centre.	Consent (no obj.)

UTT/15/2872/FUL	Erection of external access stairs to domestic accommodation over kitchen showroom. Little Jenkins, Jenkins Lane.	Consent (no obj.)
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UTT/15/3061/HHF	Orangery to rear. Belmor House, Beldhams Lane.	Consent (no obj.)
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Applications dealt with by the Planning Working Group:

<u>Application No.</u>	<u>Site and Development</u>
UTT/15/3365/HHF	Erection of two storey front extension, front porch canopy and single storey rear extension part replacing conservatory under construction. Removal of ground floor front bay windows and erection of rear boundary fence. Woodside House, Woodside Green.

While the building is large, the proposed extensions would not create an unsightly visual impact, nor increase the footprint to a great extent. Therefore no objections were raised.

Applications to be dealt with at this meeting:

<u>Application No.</u>	<u>Site and Development</u>
UTT/15/3691/HHF & UTT/15/3692/LB	Proposed single storey rear extension. 90 Woodside Green.

No objections raised.

UTT/15/3763/DFO	Details following outline application UTT/15/3785/OP for the erection of 1 no. dwelling - details of appearance, landscaping, layout and scale. Land East of Cedar Cottage, Church Road.
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No objections raised.

90. MEMBERS REPORTS

Cllr Mark Bloomfield - following the previous discussion on Greens, Mark explained that he had been promised some wild flower seed for part of Bedlars Green, but asked, if this is not forthcoming, would the parish council be able to pay for some seed from another source.

Cllr Vicky Wing - as our health Representative, Vicky had been to the surgery at Hatfield Heath to enquire about ways to bring health and advice issues into the village. She had spoken with a Doctor who runs a Patient Consultation Group and he will copy Vicky in on communications, and come back to her if there is any more that he finds he can do for the village i.e. flu jabs. It may be possible that Vicky could join the Consultation Group.

Cllr David Barlow - reported that a lorry has been parked at Bedlars Green for several weeks now. He, and other local residents, had made enquiries about it but to no avail. The police will only act on a report from the parish council. David has been doing some clearance at Bedlars Green Pond and asked the council if they would have any objections to a willow fence being put alongside the pond as a means of protection. Councillors were in agreement with the fence being erected.

Cllr Kaylash Juggurnauth - Has been successful now in getting on to the 'Parish Council' website as started by John Richards. However, he has found that the site is not secure in that access is possible by anyone. Discussion took place on beginning a new website for the parish council and asking John (and Christine Coultrup) to use the current one for History Society only, since its content is mainly History articles.

Resolved - that, since wild flower seeds would enhance Bedlars Green for all, the parish council would be able to buy these; that the Clerk takes some details of the lorry at Bedlars Green and reports this to the Police; that the Clerk and Kaylash look further into constructing a new parish council website.

The meeting closed at 9.45pm.

Signed.....
(Chairman)
Date.....